



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
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*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors  
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Fifth District

June 24, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

17 June 24, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

### **AMENDMENTS TO THE AGREEMENTS WITH MUNGER, TOLLES & OLSON LLP FOR REAL ESTATE CONSULTING SERVICES FIRST AND FOURTH DISTRICTS (3 VOTES)**

#### **SUBJECT**

This Board letter recommends that the Chief Executive Officer, or his designee, be delegated the authority to amend the agreement with Munger, Tolles & Olson LLP (Agreement No. AO-12-010) for the provision of real property consultation and negotiation services for Marina del Rey and the Los Angeles Civic Center area, and for other similar services, as needed.

#### **IT IS RECOMMENDED THAT THE BOARD:**

Authorize the Chief Executive Officer to extend the term of contract to June 30, 2015, upon approval by County Counsel and with notice to the Board.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Since September 2001, the Chief Executive Office (CEO) has engaged Munger, Tolles & Olson LLP (Munger, Tolles) through a Delegated Authority Agreement for intermittent work advising the office on strategy for development and leasing at Marina del Rey and the Los Angeles Civic Center area.

Additional time is required to maintain continuity and progress of the various projects in Marina del Rey and the Los Angeles Civic Center area. Therefore, amendment of the agreement with Munger, Tolles to extend the contract term, by one year, to June 30, 2015, is necessary to ensure continued consultation services.

### **Implementation of Strategic Plan Goals**

Amending the contracts with Munger, Tolles for real property-related advice and negotiation supports the County's Strategic Plan Goal of Operational Effectiveness (Goal 1) by streamlining the contracting process.

### **FISCAL IMPACT/FINANCING**

This amendment only extends the term of the contract, but it does not increase the maximum amount of the contract.

The contract will continue to be funded by Nondepartmental Special Accounts (NDSA). Funding is available in the NDSA Fiscal Year 2014-15 budget for expenditures under this contract anticipated in the current fiscal year.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Munger, Tolles is a real estate consulting services firm with the necessary specialized technical skills to perform real property consultation and negotiations on behalf of the County.

### **CONTRACTING PROCESS**

The proposed contract amendments are amendments to the sole-source agreements relying on the knowledge and relationships that Munger, Tolles brings to the County.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services as a result of this proposed contract amendment.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division.

The Honorable Board of Supervisors

6/24/2014

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka", followed by a small "for" in a cursive script.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

TJ:JC:rp

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller